

# Annual Due Diligence Report

## 1. Corporate and Supply Chain Policy

C.HAFNER & HILDERBRAND SA strives to base our business and quality policies in accordance with the responsibility rules defined by the Group which are based on a strong sense of responsibility towards companies, society, and the environment with the values of openness, appreciation, sustainability and transparency, basis of cooperation both within and outside our company.

C.HAFNER & HILDERBRAND SA has Corporate Policy and Supply Chain Policy in place, available at [www.hilderbrand.ch](http://www.hilderbrand.ch), detailing our commitment to respect human rights throughout our supply chain and our supply chain due diligence on the precious minerals originating from conflict-affected and high-risk areas.

## 2. Management System and Responsibilities

C.HAFNER & HILDERBRAND SA's business management system is available at [www.hilderbrand.ch](http://www.hilderbrand.ch). Internal responsibilities are managed by a certified management system according to DIN EN ISO 9001.

## 3. Internal Control System

C.HAFNER & HILDERBRAND SA's internal control system is guided by an ERP-System to provide mandatory information. This system is assessed annually by our head office in Germany by C.HAFNER GmbH and will be adjusted if needful.

## 4. Record-Keeping System and Identification of Material Origin

C.HAFNER & HILDERBRAND SA's record-keeping system is guided by an ERP-System to collect and provide all information of any transaction at any time entirely. All incoming transactions concerning the precious metal manufacturing process and most generally precious metal products and services sold are documented.

C. HAFNER & HILDERBRAND SA sources gold either from RJC CoC-eligible sources or from second-cycle gold.

Digital technologies help us to get and assess information currently. For 2023, no other than already known risks will be expected.

## 5. System Improvement

C. HAFNER & HILDERBRAND SA is driven by an implemented continuous improvement process according to DIN EN ISO 9001:2015 that includes all entity processes and fulfils all requirements of any certification.

## 6. Summary Audit Report

C.HAFNER & HILDERBRAND SA's Summary Audit is available on:

- Responsible Jewellery Council - Chain of Custody

<https://www.responsiblejewellery.com/member/hilderbrand-cie-sa/>

## 8. Responsibilities

Thierry Copponnex  
CEO



Plan-les-Ouates on December 4<sup>th</sup>, 2023